



# Glossary of Terms

Donation and Transplantation Community of Practice



<b>Actionable Item</b>	A specific idea or suggestion that can be tested and implemented to improve a process.
<b>Catastrophic Brain Injury Guidelines (CBIGs)</b>	A set of orders created by hospital medical staff to address the predictable consequences of herniation.
<b>Clinical Triggers</b>	Criteria for “imminent death” mutually established by the hospital and OPO which prompt the hospital to make a timely notification to the OPO.
<b>DCD</b>	Donation after Circulatory Death
<b>Donate Life America (DLA)</b>	A non-profit organization committed to increasing the number of donated organs, eyes and tissue available to save and heal lives while developing a culture where donation is embraced as a fundamental human responsibility.
<b>CBIGS (Catastrophic Brain Injury Guidelines)</b>	A set of hospital orders to support severely brain injured patients for effective brain death testing and preserve option of organ donation.
<b>DSA (Designated Service Area)</b>	Each Organ Procurement Organization (OPO) has a federally designated area it serves.
<b>Family Readiness Assessment (FRA)</b>	When LifeLink works with the healthcare team to assess the family’s readiness for a donation discussion.
<b>First Person Authorization (FPA)</b>	Documentation of an individual’s decision to donate organs, eyes, and/or tissues after death, usually designated on a drivers license or through a state donor registry.
<b>First Things First</b>	<p>What successful teams have tackled first to assure that change is deep enough into the system to be sustained:</p> <ul style="list-style-type: none"><li>▪ Create OPO Hospital Presence</li><li>▪ Analyze and Apply Current Hospital-Specific Data</li><li>▪ Identify Physician/Clinical Champions</li><li>▪ Conduct Routine Death Record Reviews</li><li>▪ Utilize Clinical Triggers for Referrals</li><li>▪ Ensure Timely Brain Death Declaration</li><li>▪ Utilize Catastrophic Brain Injury Orders</li><li>▪ Hold Donation Team Huddles</li><li>▪ Utilize Trained Requestor Process in Every Case</li><li>▪ Honor Donor Designation</li><li>▪ Conduct Referral/Donor Follow-Up and Reviews</li><li>▪ Ensure Electronic Medical Record Access</li></ul> <p>Adhere Policies to CMS Regulations and Accrediting Agency Requirements, State Law, and Accepted Medical Standards</p>
<b>High Leverage Changes</b>	<p>High leverage changes have a direct relationship to outcomes/results. Six actions to create a high performance, organ donation system:</p> <ul style="list-style-type: none"><li>▪ Advocate Organ Donation as the Mission</li><li>▪ Involve Senior Leadership to Get Results</li></ul>

- Deploy a Self-Organizing OPO/Hospital Team
- Practice Early Referral, Rapid Response
- Master Effective Requesting
- Implement Donation after Cardiac Death

<b>Health Resources and Services Administration (HRSA)</b>	An agency of the U.S. Department of Health and Human Services for improving access to healthcare services. HRSA's Health Systems Bureau manages the nation's Organ Donation and Transplantation program, which works to extend and enhance the lives of individuals with end-stage organ failure.
<b>Huddle</b>	A multi-disciplinary meeting of hospital and OPO staff used to coordinate the patient's plan of care, communication with the family, and to meet the unique needs of each eligible donor's family.
<b>Ideas</b>	Concepts from high performing organizations on which to base the design of a new system. Since new aims require changes of systems, it is important to identify promising changes and to avoid useless ones.
<b>Implementation</b>	Taking a change and making it a permanent part of the system. A change may be tested first and then implemented throughout the organization.
<b>Measure</b>	An indicator of change. Measures for a collaborative are focused on key outcomes and process measures related to the performance of the system to indicate effective implementation of leading practices.
<b>NOK</b>	Next-of-kin
<b>OPO</b>	Organ Procurement Organization
<b>OTPD</b>	Organs Transplanted per Donor
<b>Process Change</b>	A specific change in a process in the organization. More focused and detailed than a change concept, a process change describes what specific changes should occur. An example is After Action Reviews, where OPO/hospital staff reviews/dissects referral and donation process.
<b>Process Outcome</b>	Results of a system level performance.
<b>Rules of 100</b>	A set of goals for care of a patient with catastrophic brain injury.
<b>Strategy</b>	An overarching description of how improvement can be achieved.
<b>Test</b>	A small-scale trial of a new approach or a new process. A test is designed to learn if the change results in improvement and to fine-tune the change to fit the organization and patients. Tests are carried out using one or more PDSA cycles.
<b>United Network for Organ Sharing</b>	A mission-driven non-profit serving as the nation's transplant system under contract with the federal government.
<b>Workplace Partnership for Life (WPFL) Hospital Campaign</b>	A program managed by HRSA in which hospitals partner with their local OPOs to increase organ, tissue and eye donation awareness and provide donor registration opportunities.